



Workforce Development Agreement

RESOURCE SHEET

This Resource Sheet compiles the information needed to support your learning about the Workforce Development Agreement (WDA)



WDA & REDCAP RESOURCES

Resources to help you and your staff understand the what, why, how and where for WDA reporting are outlined here.

Click on the links below for more information.

Education & Training Materials	
<p>WDA Education for IH Contracted Services Recorded training session (IHA)</p>	<p>REDCap Training for IH Contracted Services Recorded training session (IHA)</p>
<p>REDCap Technical Guide How to access, navigate and create client records in REDCap</p>	<p>Reference Sheet for Correcting REDCap Errors Identify & correct missing required fields and data entry errors in records</p>
Documents	
<p>Service User Notification Notification form to be posted and shared regarding the collection of personal information under the WDA</p>	<p>Informed Consent Conversation - Sample Script Provides response examples when talking to service users about the collection of personal information under the WDA</p>
<p>WDA Description of Services Provides a description of pre-employment support, supported employment & supported education</p>	<p>WDA & REDCap FAQs for IH Contracted Agencies Key FAQs regarding the WDA and REDCap</p>
<p>WDA Glossary of Data Elements: Service User Project Provides provincial definitions of data points collected under the WDA Service User Database</p>	<p>WDA Glossary of Data Elements: Action Plan Project Provides provincial definitions of data points collected under the WDA Action Plan Database</p>
<p>WDA REDCap Service User Paper Form A paper version of the data points in the Service User Database</p>	<p>WDA REDCap Action Plan Paper Form A paper version of the data points in the Action Plan Database</p>
<p>Important Dates Reporting deadlines and REDCap Updates</p>	
Recommended Websites	Help
<p>Government of Canada Information about the federal WDA</p>	<p>WDA questions: WDA@interiorhealth.ca</p>
<p>Canada-BC WDA Information about the Canada-BC WDA</p>	<p>Contract questions: ContractReports@interiorhealth.ca</p>
	<p>Technical Questions: ServiceDesk@interiorhealth.ca Or call: 1-855-242-1300 Let them know that you are an IH contracted service provider</p>

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